

DUNLAP & MAGEE	MAIN OFFICE	BOARD OF DIRECTORS				
Wendy Weiske <i>District Manager</i>	Pamela Payton <i>Property Manager</i>	Charles Trujillo <i>President</i>	Vacant <i>1<sup>st</sup> Vice President</i>	Zachary Shaffer <i>2<sup>nd</sup> Vice President</i>	Nancy Bates <i>Secretary</i>	Gary Martiniak <i>Treasurer</i>

# CONCORD VILLAGE, INC.

*A community owned and operated by its residents*



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## M E E T I N G M I N U T E S

### Board of Directors Organizational Meeting January 15, 2011

Chip Trujillo, Outgoing President, called the **meeting to order** at 4:30 p.m. All current Board Directors were in attendance: Chip Trujillo, Zachary Shaffer, Gary Martinez, and Nancy Bates. The **purpose** of the Organizational Meeting, per our by-laws, is to meet as a newly elected Board, welcome new members, and establish the Office for each Director: President, 1<sup>st</sup> Vice-President, 2<sup>nd</sup> Vice President/Member at Large, Secretary, and Treasurer.

Chip started the meeting with introducing new board members to existing and out-going board members. Each new director was provided a **Board Binder and key** from the outgoing board members. The Board will continue to update and add to the board binder as needed to keep the references up-to-date and useful for Board Members.

Discussion was held regarding the necessity of ethics, confidentiality, promptness to meetings, and other values that are vital to the success of an elected Board of Directors. We all agreed it is essential to hold these values in the highest regard and pledged to abide by these values as Board of Directors. Chip reviewed the roles and responsibilities of each office, and answered questions from the new board members.

We wish to express a heartfelt thank you to both Chip and Gary for their (3) years of service to the board. Both of these directors have given of their time and knowledge to make Concord Village a better place to live.

**Election of Officers** – Chip and Gary were excused from the meeting at this time to allow the Board of Directors 2011 to move to the business of nominating and electing specific offices for each Director for 2011.

Each Director in turn discussed which position they would like to hold based on experience, interest, and commitment of time.

After discussion, it was decided as follows:

- President – Nancy Bates**
- 1<sup>st</sup> Vice President – Zachary Shaffer**
- 2<sup>nd</sup> Vice President – Gina McComas**
- Secretary – Danielle Cutler**
- Treasurer – Rich McComas**

**Look Ahead** - The new Board looks forward to the challenges ahead. This year we are completing a large portion of the capital improvements. This will require the coordinated efforts of management and board to accomplish.

**We ask for your support**

We would like to see some committees revived, and more participation by members in Town Halls and the Saturday “Meet and Greet” informal sessions as our rehab gets under way.

There was no more business, and the meeting concluded at 6:00 pm.

**NEXT MEETING**

**Executive Board Meeting:** Thursday, January 20, 2011 at 6:00 p.m.

*Final Communication as Secretary:* I have enjoyed serving on the board as Secretary, providing the minutes and correspondence on behalf of the board to the membership.

\_\_\_\_\_, Secretary  
Nancy Bates

The motto of your Board 2011 is *Action!* We ask you to join with us and get involved in the action. We value and need the participation and support of the membership to continue moving our community forward!