

DUNLAP & MAGEE	MAIN OFFICE	BOARD OF DIRECTORS				
Wendy Weiske <i>District Manager</i>	Pamela Payton <i>Property Manager</i>	Nancy Bates <i>President</i>	Zachary Shaffer <i>1st Vice President</i>	Gina McComas <i>2nd Vice President</i>	Danielle Cutler <i>Secretary</i>	Rich McComas <i>Treasurer</i>

CONCORD VILLAGE, INC.

A community owned and operated by its residents



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M E E T I N G M I N U T E S

Board of Directors Executive Meeting March 14, 2011

Nancy Bates, President, called the **meeting to order** at 6:30 p.m. Present at the meeting were Nancy Bates, Danielle Cutler, Gina McComas, and Rich McComas. Zach was absent due to family responsibilities. Wendy Weiske gave her report in absentia. The **purpose** of the Executive Board Meeting was to discuss various issues pertaining to the management and operations of Concord Village Inc.

The Board began the meeting by reviewing the report from D&M with the update on **unit sales/transfers**. There are two (2) available units, no (0) scheduled closings, and five (5) units coming available. There are a significant number of people on the waitlist.

Manager/Maintenance Report:

- The process of trapping the roof rats on McAllister side of the property is continuing. The traps are working and the office is receiving fewer calls regarding complaints.
- Sheds are on schedule for the year and proceeding. Due to the upcoming rehab, work is finished for now and will be continued in October.
- Light fixtures and unit number styles need to be chosen so they can be ordered.
- The trees have been removed and the stump grinding will start once the trimming and thinning is complete.
- The bushes have been cut and will be maintained by the landscapers throughout the rehab.
- There was a mainline sewer repair on Champlain; a 3" line cracked and was full of roots. Grace Plumbing did the repair on 2/25/11 and will have the concrete replaced thereafter.

Reports from the Directors

- Danielle gave the secretary's report summarizing the types of requests and complaints we are receiving from members.

Old Business:

- **Basketball court lighting**- Cost is nearly \$1000 to install locking switches. The board decided to explore other options to find a less expensive solution.
- There will be a committee meeting on Tuesday 3/15 to discuss details of the **pool opening**.
- **Redevelopment timeframe**. The painting will not begin until all the buildings have been repaired. We are going to request a timeline for the painting schedule in addition to the repair schedule that is already available.

New Business

- **Motion: to approve golf cart replacement. One of the maintenance golf carts died and needs to be replaced. Cost of replacement, used, from the same vendor we purchased the originals from is \$3121.52. Unanimous "Yes" vote.**
Action: Nancy will notify Wendy Weiske of the board decision.
- Discussed having a regular meeting to allow members speak with the board about issues. One solution is to have one-to-one meetings with members of 15 minutes duration. Another solution is to have open board meetings on a quarterly basis. Details will be worked out within the next few board meetings.
- **Committees:** A flier will be sent out this week to ask for members to sign up to join committees. The current committee choices will be "Village Beautification," "Youth Center," and "Internet Committee."
- We are waiting for Kimberly to finalize details on the colors for the buildings and the shutters.
- We would like to have the youth from the village help hand out fliers, for which they will be given small gift certificates or movie tickets.

NEXT MEETINGS:

Executive Board Meeting – Monday, April 11th at 6:30 pm.

There being no more business, the meeting **concluded** at 8:12 pm.

_____, Secretary
Danielle Cutler

The **motto** of your Board 2011 is **Action!** We ask you to join with us and get involved in the action. We value and need the participation and support of the membership to continue moving our community forward!